



Invitation for Quotation

Indian Highways Management Company Limited (IHMCL) is a Company under company's act 1956 has been incorporated for working as implementing agency for National Electronic Toll Collection (NETC) Programme, which was launched in 2014. To implement NETC solution for National Highways in India based on RFID technology and to facilitate seamless movement by offering ETC services across all tolled roads in India, FASTag was launched. FASTag is envisaged to fulfil the dream of One Nation One Tag (ONOT).

In view of the above, IHMCL is planning to organize ONE NATION ONE TAG campaign launch programme on 14th October 2019 which will have presence of Cabinet Ministers, CMs and Senior Government Officials.

The programme will be organized at Dr. Ambedkar International Centre, Janpath Road, New Delhi from 11.00 a.m. onwards followed by lunch. The venue cost, lunch cost will be borne by IHMCL.

IHMCL would like to engage an Event Organizing Company having experience of organizing Government/ Ministry led programmes in India in last three years for organizing the above-mentioned programme on 14th October 2019 at Dr. Ambedkar International Centre, Janpath Road, New Delhi.

Mentioned below is the list of items/activities to be organized at the venue for the programme. The quotation shall include cost of each item.

	Items/ activities
1	Branding Material
	Main Backdrop (with installation)
	Sponsor Panel
	Podium Panel
	Flex Standee
	Outside Gate Branding Panels
	Roundabouts Branding Panels
	Direction Panels
	Welcome Roll Ups
2	AV and Light & Sound requirements
	Plasma
	Laptop
	PA System
	Audio Recording
	Podium Mike
	Collar Mike
	Table Mike
	Cordless Mike
	Video Recording HD
	Video Recording Normal
	Laser Pointers
	Lights



	Spot Light for Podium
	Lights for Backdrop etc.
	Web Casting
3	Other Logistic Arrangements
	Exhibition Stall (Including Fascia name and basic furniture)
	Round Table
	Chairs
	Photographer
	Standing Flag with pole
	Table Flag with pole
	Lunch per pack cost
	High Tea per pack cost
	Mineral Water (200ml)
	Bouquet
	Table flower arrangement
	Ushers/ LO's
	EMCEE Arrangement
	Memento
	Lamp Lighting
	Registration Desk
	Printing of brochure (Colored per page)
	Printing of programme (Colored per page)
	Pen
	Printing of Invitation Card with envelope
	Printing of Badges
	Sofa seating
	Direction boards inside main hall
	Reservation cards for seating arrangement
	Row reservation stand along with card
	Dias Nameplates with jackets
	Management Fees
	TOTAL

Quantity of the above items may vary as per requirement.

Any other arrangement not mentioned in the above list may be considered as per approval from IHMCL on rate as mutually agreed.

IHMCL seek response of the invitation for quotation from the prospective bidders. The last date of submission is Monday, 7th October, 2019 till 12.00 noon. Financial Quotation to be submitted in **SEALED ENVELOPE ONLY** at IHMCL Corporate Office, 2nd Floor, MTNL Building, Sector 19, Dwarka, New Delhi-110075. The Evaluation shall be done on L1 basis. For any queries please contact the below mentioned email ID.

Marketing Manager (marketing@ihmcl.com)
 Indian Highways Management Company Limited
 New Delhi